

Explanation: This resolution authorizes a supplement to the previously approved leasing of copiers from Ricoh USA, Inc. pursuant to the State of New Jersey Cooperative Purchasing Program Contract #25-COMG-99562 M2075.

**TOWNSHIP OF SPRINGFIELD
RESOLUTION NO. 2026 - 252**

WHEREAS, by way of Resolution NO. 2026-172, on May 26, 2026, the Township of Springfield (“Township”) Township Committee authorized a lease agreement for the acquisitions of eleven (11) photocopy machines through the New Jersey Cooperative Purchasing Program, from Ricoh USA, Inc., 300 Eagleview Blvd., Suite 200, Exton, PA 19341 (“Ricoh USA”) and

WHEREAS, the Township Committee approved the lease for such copiers through Ricoh USA’s contract #25-COMG-99562 M2075 at a total cost not to exceed \$95,880.00, which lease term was to commence as of July 26, 2026; and

WHEREAS, the Township’s administration is in need of one (1) additional copier and wishes to supplement the above referenced previously approved lease to add one (1) Ricoh IMC 4510 copier with appropriate accessories as described in the leasing documentation on file in the Township Clerk’s offices, at a total additional cost of \$15,903.00 over the remaining term of the lease.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Springfield, County of Union, State of New Jersey as follows:

1. The above recitals are incorporated as though set forth at length herein.
2. The Township Committee hereby authorizes an amendment to the above referenced, previously approved five-year lease agreement with Ricoh USA, Inc., 300 Eagleview Blvd., Suite 200, Exton, PA 19341, to add the additional copier as set forth hereinabove, through State Contract #25-COMG-99562 M2075, at a total revised cost not to exceed \$111,783.00.
3. The appropriate Township officials are authorized to respectively execute, and attest to, all documents necessary to effectuate the purchase and delivery of said vehicle and related components.
4. The Chief Financial Officer has issued a supplemental certificate of available funds in the amount of \$558.00 to cover the amendment to the lease agreement, with the account number to be charged 6-01-20-100-000-201, all of which is incorporated herein by reference. Future funds availability is pending the adoption of future budgets.
5. This Resolution shall take effect immediately.

TAKE NOTE that the foregoing Resolution was adopted at the Regular Meeting by the Township Committee, of the Township of Springfield, County of Union, State of New Jersey, on Tuesday, September 8, 2026.

**Linda M. Donnelly, RMC
Township Clerk**