

Explanation: This resolution authorizes an agreement for the lease of eleven (11) copiers from Ricoh USA, Inc. pursuant to the State of New Jersey Cooperative Purchasing Program Contract #25-COMG-99562 M2075.

**TOWNSHIP OF SPRINGFIELD
RESOLUTION NO. 2026 - 172**

WHEREAS, the Township of Springfield (“Township”) has a need on a timely basis to procure eleven (11) photocopy machines as the current lease for such equipment is set to expire; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29, the Township may, by resolution, procure goods or services through the State of New Jersey Cooperative Purchasing Program for any contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, without the need for the Township to separately advertise for bids; and

WHEREAS, the State of New Jersey has awarded contract #25-COMG-99562 M2075, regarding copiers and multi-function devices, including purchase, lease, cost per copy, and managed print services, through the New Jersey Cooperative Purchasing Program, to Ricoh USA, Inc., 300 Eagleview Blvd., Suite 200, Exton, PA 19341 (“Ricoh USA”); and

WHEREAS, through this Resolution and properly executed contracts, and pursuant to State contract #25-COMG-99562 M2075, the Township wishes to enter into a five-year lease agreement with Ricoh USA for eleven (11) photocopy machines, at a total cost not to exceed \$95,880.00, which shall be subject to all of the conditions applicable to the current State contracts; and

WHEREAS, the Township Administration believes it to be in the best interest of the Township to enter into this lease agreement for copiers, in order to better serve the residents of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Springfield, County of Union, State of New Jersey as follows:

1. The above recitals are incorporated as though set forth at length herein.
2. The Township Committee hereby authorizes an agreement with Ricoh USA, Inc., 300 Eagleview Blvd., Suite 200, Exton, PA 19341, for a five-year lease of eleven (11) photocopy machines through State Contract #25-COMG-99562 M2075, at a total cost not to exceed \$95,880.00, which lease term shall commence as of July 26, 2026.
3. The appropriate Township officials are authorized to respectively execute, and attest to, all documents necessary to effectuate the purchase and delivery of said vehicle and related components.
4. The account number to be charged are 6-01-20-100-000-201 - \$7549.20.00 and T-03-56-851-195-335 - \$440.80 and the Chief Financial Officer has issued a certificate of available

funds for 2026 which is incorporated herein by reference. Future funds availability is pending the adoption of future budgets.

5. This Resolution shall take effect immediately.

TAKE NOTICE that the foregoing Resolution was adopted at the Regular Meeting by the Township Committee, Township of Springfield, County of Union, State of New Jersey, on May 26, 2026.

**Linda M. Donnelly, RMC
Township Clerk**