



# Township of Springfield

## Department of Public Works

100 Mountain Avenue  
Springfield, New Jersey 07081  
Telephone: (973) 912-8483

Robert Boettcher, Supervisor  
Department of Public Works

Date \_\_\_\_\_ Permit # \_\_\_\_\_ Exp. Date \_\_\_\_\_

### TREE REMOVAL PERMIT APPLICATION

I/We hereby make an application for a tree removal permit according to the attached detailed statements and plans herewith submitted. All provisions of the Township Ordinance and Twp. Official's guidelines and recommendations will be complied with, if specified herein or not.

1. Property Owner of Record: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. Reason for tree removal:

\_\_\_\_\_  
\_\_\_\_\_

If tree removal is necessary for construction, please indicate Building Permit Number and/or Grading Permit Number.

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

**NOTE:** For all construction related tree removals. **TREE PROTECTION FENCING** must be installed around trees designated for preservation prior to issuance of the Tree Removal Permit.

3. Number of trees to be removed: \_\_\_\_\_ If more than two(2) trees in 12 months are removed that will require an additional payment of \$100.00 per tree
4. Are the services of a licensed and insured private contractor to be used for tree removal?  
Yes: \_\_\_ LTE/LTCO # \_\_\_\_\_ No: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Tree removal scheduled from: \_\_\_\_\_ to: \_\_\_\_\_

**THIS PERMIT SHALL BE EFFECTIVE FOR UP TO THREE (3) MONTHS**

\_\_\_\_\_ **(Initials)** Removal Application must be returned with a map of drawing of property, in relationship to the trees you wish to remove. (Space on page three)

\_\_\_\_\_ **(Initials)** The actual trees need to be marked at the time that the Township Arborist makes the inspection.

I/We understand that the penalty for violations of the Springfield Township Shade Tree Removal Ordinance, is a fine not to exceed one thousand (\$1,000.00) dollars and that each tree cut or removed in violation of this Ordinance shall be considered a separate violation.

I/We agree to post a copy of the approved tree permit on the site and to present it to Township Officials so requesting.

I/We will superintend the removal of trees, and having the proper authority from the owner to apply for this permit and make this application, say that the statements made in this application are true and the proposed work will be done in accordance with the ordinances of the Township of Springfield governing tree removal.

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Date received by office: \_\_\_\_\_

Permit fee (\$75.00) Paid:  Online  Cash  Check

Additional fees (if required) Amount \_\_\_\_\_ Paid:  Online  Cash  Check

Simple Map of property:

**Township Arborist Use Only**

Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved      Conditions (if any): \_\_\_\_\_

Denied      Reasons: \_\_\_\_\_

Date Permit Issued by Supervisor: \_\_\_\_\_