



**Township of Springfield, County of Union, State of New Jersey**  
Agenda and Minutes available at <http://www.springfield-nj.us>

**AGENDA**  
**October 13, 2015**

*NOTE: This may not be the order of business. There may be additions or deletions.*  
Regular Session – 7:30 p.m. (2 & 4th Tuesdays of the month at 7:30 p.m.)

1. Call to Order
    - a. Notice: This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and adequate notice of this meeting has been provided by a Notice sent to The Star Ledger, The Local Source and posted in the Main Lobby of the Municipal Building and on the Township website.
    - b. Pledge of Allegiance
    - c. Moment of Silence
    - d. Roll Call
  2. Proclamations & Announcements
    - a. Flu Clinics: Thursday, Oct. 15<sup>th</sup>, 10-11 a.m. – Senior Housing, Independence Way  
Thursday, Oct. 15<sup>th</sup>, 12:30 – 2 p.m. – Chisholm Community Center  
Monday, Oct. 19<sup>th</sup>, 6-7 p.m. – Chisholm Community Center  
(No fee with Medicare Part B; \$10 for others)
    - b. Fall Festival & Car Show, Sunday, October 18<sup>th</sup>, 11 a.m. to 5 p.m., Mountain Avenue
    - c. Halloween Spooktacular, Sunday, October 25<sup>th</sup>, Chisholm Community Center – Doors Open at 11:30 for costume contest pre-registration
  3. Public Comment (*Agenda Items Only*)
  4. Reports
    - a. Finance
      1. Treasurer
        - a. Payroll & Invoices
          - i. Motion: Committeeman Fernandez
          - ii. Second: Deputy Mayor Bandrowski
          - iii. Roll Call Vote
5. Minutes & Reports
  - a. Township Committee
    - i. Joint Board of Ed Meeting Minutes of July 20, 2015; Workshop Meeting Minutes of July 20, 2015 and Regular Session Meeting Minutes of July 21, 2015, as emailed
      1. Adoption
        - a. Motion: Deputy Mayor Bandrowski

- b. Second: Committeeman Huber
- c. All in Favor

6. New Business

a. Ordinances

i. Second Reading

ii. First Reading

- 1. Ordinance 2015-19 – This ordinance clarifies the various departments in the Township, re-establishes the Building Department and establishes the Department of Public Works and position of Zoning Official.

a. Adoption

- i. Motion: Deputy Mayor Bandrowski
- ii. Second: Committeeman Huber
- iii. Publication: The Local Source, October 15, 2015, with final hearing on October 27, 2015

b. Discussion

c. Roll Call Vote

b. Resolutions

- i. Resolution 2015-293 – This resolution authorizes various offices to maintain a petty cash fund in the amount of \$700.00.

1. Adoption

- a. Motion: Committeeman Fernandez
- b. Second: Deputy Mayor Bandrowski
- c. Roll Call Vote

- ii. Resolution 2015-294 – This resolution authorizes refund of fees collected from Pool Utility or Recreation Department.

1. Adoption

- a. Motion: Committeeman Fernandez
- b. Second: Committeeman Shehady
- c. Roll Call Vote

- iii. Resolution 2015-295– This resolution authorizes the Police Department to refund monies collected from their outside overtime/employment account to vendor.

1. Adoption

- a. Motion: Deputy Mayor Bandrowski
- b. Second: Committeeman Huber
- c. Roll Call Vote

- iv. Resolution 2015-296 - This resolution authorizes the refund of property taxes from a Tax Court Judgment.

1. Adoption

- a. Motion: Committeeman Fernandez
- b. Second: Deputy Mayor Bandrowski
- c. Roll Call Vote

- v. Resolution 2015-297 – This resolution of the Township designates a \$5,741,251 Bond Anticipation Note, dated October 2, 2015 and payable September 30, 2016, as a “Qualified Tax-Exempt Obligation” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1996, as Amended.
  - 1. Adoption
    - a. Motion: Committeeman Fernandez
    - b. Second: Deputy Mayor Bandrowski
    - c. Roll Call Vote
  
- vi. Resolution 2015-298 – This resolution ratifies and confirms the appointment of a Chisholm Community Center part-time substitute building supervisor.
  - 1. Adoption
    - a. Motion: Committeeman Shehady
    - b. Second: Committeeman Fernandez
    - c. Roll Call Vote
  
- vii. Resolution 2015-299 – This resolution awards a contract pursuant to public bidding law to Denbar Construction, Inc., for Roadwork and Resurfacing Assistance Program - Contract No. SP15-06 (COAF).
  - 1. Adoption
    - a. Motion: Committeeman Fernandez
    - b. Second: Committeeman Shehady
    - c. Roll Call Vote
  
- viii. Resolution 2015-300 – This resolution ratifies a contract awarded to Pharos Enterprises, LLC, for emergency repairs to the DPW Garage.
  - 1. Adoption
    - a. Motion: Committeeman Fernandez
    - b. Second: Committeeman Shehady
    - c. Roll Call Vote
  
- ix. Resolution 2015-301 – This resolution authorizes the support and participation in the Volunteer Tuition Credit Program (P.L. 1998,c 145).
  - 1. Adoption
    - a. Motion: Deputy Mayor Bandrowski
    - b. Second: Committeeman Huber
    - c. All in Favor
  
- x. Resolution 2015-302 – This resolution authorizes approval and execution of the employment agreement with Chief John Cook.
  - 1. Adoption
    - a. Motion: Committeeman Huber
    - b. Second: Committeeman Fernandez
    - c. Roll Call Vote

- xi. Resolution 2015-303 – This resolution authorizes approval and execution of the employment agreement with Captain Patrick McLaughlin.
  - 1. Adoption
    - a. Motion: Committeeman Huber
    - b. Second: Committeeman Fernandez
    - c. Roll Call Vote
  
- xii. Resolution 2015-304 – this resolution authorizes the Chief Financial Officer and/or Administrator to execute the Best Practice Checklist.
  - 1. Adoption
    - a. Motion: Deputy Mayor Bandrowski
    - b. Second: Committeeman Fernandez
    - c. All in Favor
  
- xiii. Resolution 2015-305 – This resolution awards a contract to Spatial Data Logic to process permits and various documents in the Building/Construction Department (COAF)
  - 1. Adoption
    - a. Motion: Committeeman Shehady
    - b. Second: Committeeman Fernandez
    - c. Roll Call Vote
  
- xiv. Resolution 2015-306 – this resolution is to award a contract to Hughes Environmental Engineering, Inc., to install HVAC Units on the Library Roof, which contract being part of a project funded under the NJ Direct Install Program.
  - 1. Adoption
    - a. Motion: Committeeman Fernandez
    - b. Second: Committeeman Shehady
    - c. Roll Call Vote
  
- c. Discussion & Action Items
  - i. Approve Recreation Department donation of a \$25 gift certificate to support the James Caldwell School Fall Festival Basket Auction on Friday, October 16, 2015.
    - 1. Adoption
      - a. Motion: Committeeman Shehady
      - b. Second: Committeeman Fernandez
      - c. Roll Call Vote
  - ii. Approve Recreation Department donation of a \$25 gift certificate to support Jonathan Dayton High School PTSO Bulldog Basket Auction on Wednesday, November 11, 2015.
    - 1. Adoption
      - a. Motion: Committeeman Fernandez
      - b. Second: Committeeman Shehady
      - c. Roll Call Vote
  - iii. Approve “On Premise” 50/50 Raffle License #1218 to PTA Florence M. Gaudineer, drawing to be held on December 6, 2015, at 78 So. Springfield Avenue
    - 1. Adoption
      - a. Motion: Deputy Mayor Bandrowski
      - b. Second: Committeeman Huber
      - c. All in Favor
  
- d. Correspondence
  - i. NJLM – Notice of Proposed membership Dues

7. Unfinished Business
  - a. Discussion & Action Items
8. Public Comment (*Any Governmental Issue*)
9. Closed Session – Res.9.21.15
  - Contracts: Garbage; Recycling; ASCAP, Spatial Data; Hughes Environmental
  - Litigation: COAH
  - Personnel: Fire; DPW; Police
10. Adjournment